



SP REFRACTORIES LIMITED

(Formerly known as SP Refractories Private Limited)

(A Group of Mr. Prabodh S Kale)

CIN: U51909MH2007PLC167114

Registered Office: M-10, M-11/1 & M-11/2, MIDC, Hingna, Nagpur-440016

Office No.: 07104-235388/235399

Mob No: 9422103525

Email: sprefractory@gmail.com/info@sprefractories.com

Website: www.sprefractories.com

NOTICE

Date: 23rd August 2022

To,

The Directors

SP REFRACTORIES LIMITED

Shorter Notice is hereby given that the Meeting of the Board of Directors [BM: 11/2022-23] of the Company is scheduled to be held on Thursday 25th August, 2022 at 11:00 A.M. at the Registered Office of the Company situated at M-10, M-11/1 & M-11/2, MIDC Industrial Area, Hingna Road, Nagpur, Maharashtra 440016 to discuss and transact the following business:-

Sr. No.	Item
1.	To appoint a Chairman of the Meeting in case of absence of Designated Chairman.
2.	To confirm the quorum of meeting.
3.	To grant leave of absence, if any.
4.	To confirm, approve and sign the minutes of previous meeting of Board of Directors held on 28 th July 2022.
5.	To confirm and approve the Director's Report of the Company for the period ended 31 st March 2022.



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6.	To consider and approve the recommendation of Audit Committee of the Company regarding appointment of Statutory Auditor of the Company for five consecutive years.
7.	Convening of 15 th Annual General Meeting of the Company and approving draft notice of the same.
8.	To appoint and engage CS Avinash Gandhewar, Proprietor of M/s Avinash Gandhewar & Associates., Practicing Company Secretaries, Nagpur, as a Scrutinizer of the Company to carry out the entire activity relating to e-voting of the ensuing AGM.
9.	To fix the Book Closure date and cut-off date.
10.	To consider and approve the matter regarding engagement of NSDL for e-voting.
11.	To consider and approve the matter regarding newspaper advertisement and authorize Ms. Shweta Prabodh Kale, (DIN: 01586321) to do the needful.
12.	To transact any other business with the permission of chair.
13.	Vote of Thanks.

Note: Draft Minutes of board meeting held on 11th August, 2022 is under preparation and will be shared once completed.



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Please submit leave of absence in case you are not in a position to attend the meeting.

Please acknowledge receipt of this notice.

Kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

For **SP REFRACTORIES LIMITED**

Sd/-

Ms. Prachi Nagardhankar

Company Secretary cum Compliance Officer

Mem No: A67628

Date: 23rd August 2022

Place: Nagpur